

COALITION INVOLVEMENT AGREEMENT (CIA)

For Agency Use Only		
Sector Name	Sector Member	Agency/Organization

This Agreement between Partners for Prevention of Allegany County (PPAC) and _____ shall be from January 1, 2012 until terminated by mutual agreement:

SERVICES AND RESPONSIBILITIES

1. Partners for Prevention in Allegany County shall be responsible to:
 - a. Set policies for staff and programs;
 - b. Formulate goals and objectives in compliance with its funding source;
 - c. Oversee the daily operation of its activities and programs;
 - d. Direct any PPAC staff and volunteers working on its activities and programs;
 - e. Jointly set goals and objectives for staff and volunteers, and negotiate and approve their activities;
 - f. Create and follow its strategic plan within the requirements of its funding source;
 - g. Respect the right of the coalition members to their own opinions and beliefs.

2. Coalition Members shall be responsible to:
 - a. Attend coalition meetings regularly or as schedule allows.
 - b. Participate in special ad hoc committees as needed.
 - c. Attend coalition sponsored trainings, seminars, and community-wide events;
 - d. Participate in assessing and analyzing root causes of substance abuse problems in the community & implementation of multiple sectors to achieve community change.
 - e. Participate in ongoing refinement of the coalition vision, mission, objectives, goals, and activities;
 - f. Ensure clear communication between the member organization and the coalition;
 - g. Work towards creating population-level change as evidenced by the four core measures;
 - h. Participate in sustaining the coalition’s vitality, involvement, and energy in the community as well as the overarching principle of cultural competence.

Shawnee Bigelow
 Coalition Representative’s Name
 (Please Print)

 New Member’s Name
 (Please Print)

By: _____
 [Coalition Representative's Signature]

By: _____
 [New Member’s Signature]

Community Coordinator
 Title [Please Print]

 Title [Please Print]